



VIVA GYMNASTICS CLUB

Registered Charity Number: 1187339

www.viva-gymnastics.club

SEND SESSIONS POLICY

YOUR MEMBERSHIP

When you book your session(s), you become a Member of Viva Gymnastics Club and create an account on our website from which you can control your membership at all times. You can view your booked session(s) by logging into your account and going to "My Bookings".

GENERAL SAFETY

If you are the parent, guardian or carer of a child attending one of our stay-and-play SEND sessions, you are responsible for your child in their session. You are also responsible for any siblings brought along to these sessions.

It is your responsibility to make us aware in writing via registration/booking forms on our website and/or by email of any relevant allergies, medical conditions, behavioural needs or sensory needs impacting your child, as well as of any medicines your child may need to be given during their session with us, which should be brought to the gym with your child in a bag labelled clearly with their name along with an action plan for administering said medicine. It is also your responsibility to keep us informed via our website or by email of any changes to that child's medical information, sensory needs and emergency contact information.

PLEASE NOTE: Gymnasts with Down Syndrome MUST be screened for Atlanto-Axial Instability (AAI) by a doctor or certified medical professional, as stipulated by our governing body, British Gymnastics, BEFORE participating in sessions.

While every effort will be made to ensure the sessions are inclusive and welcoming for all, the priority will always be the safety of the children and staff. If behaviour presents itself that is dangerous to the child themselves, or to others, we reserve the right to cancel any future bookings.

PHOTOGRAPHY AND VIDEOGRAPHY

During any normal session, we don't allow photography in the gym. Please do not take photographs or videos of your child or any child when they are in our gym. If and when photography and videography is deemed acceptable (such as at events where parents are able to take photos/videos of their children participating in competitions and displays or being awarded medals and certificates, etc), coaches will inform parents that they are able to take photos/videos, but when doing so please refrain from taking photos/videos of anybody's children except your own. We reserve the right to request that photos/videos taken of other people's children be permanently deleted from your device.

BEHAVIOUR

We commit to treat you with respect and we would appreciate being treated with the same respect. We operate a zero tolerance policy on rude and aggressive behaviour towards our staff. Rude or aggressive behaviour will result in customer membership with us being terminated and the customer being blocked from signing up to our sessions in future. No refunds will be given in the case of membership cancellation resulting from rude or aggressive behaviour towards staff.

Viva Gymnastics Club

Unit 8B, Skill Centre, Limberline Spur, Hilsea, PO3 5LF

John Pounds Centre, 23 Queen Street, Portsmouth, PO1 3HN